

Chamberlin Free Public Library

Board of Trustees Meeting

October 15, 2024, at 6:30

DRAFT

Present: Charles Brault, Lauren Pashayan, Judith Wilkins, Jen Kone, Deb Spratt, and Natalie Klebes.

September minutes reviewed- Meeting minutes motioned to accept made by Deb Spratt and seconded by Lauren Pashayan.

The Treasurer's report was reviewed- no significant changes, still awaiting the town approvals/ final numbers for next year. Motion to accept treasures report made by Natalie Klebes and seconded by Deb Spratt.

Circulation statistic reviewed, asked to create separate categorized column box for meetings vs. programs to share with the state.

Personnel-Continued work on project to relabel books. Board was curious as to how new hours have impacted business, so far seems to be well received by the community.

Systems- No issues to report.

Old business- Received medical rates for 2025- that show some discrepancies in the benefit options, Director has requested the options that will be offered. Rates will be shared with the board and submitted to the town for 2025 budget.

Community survey shared and board made recommendations that the survey ask for additional feedback that is more specific vs. general. Additional recommendation would be to offer a digital survey that is easily accessible to patrons and any other recommendations will be sent back to the director as soon as possible.

Follow up on connecting with the Granite State Home Educators- will share planned library events with their network. Board member gathered responses from other home school families that shares potential ideas/activities that could potentially be added to offered programs.

Director shared follow up on succession planning starting with Diane creating a updated detailed instructions for day to day responsibilities. As well as identifying software/ technologic programs that can be transitioned to state programing.

New business- Shared upcoming programs and board recommended offering a charging station for patrons.

Motion to adjourn made by Natalie Klebes and seconded by Deb Spratt.

The next Trustees meeting will be on November 12th, at 6:30 pm.

Respectfully submitted,

Natalie Klebes