

Chamberlin Free Public Library

Board of Trustees Meeting

November 12, 2024, at 6:30

DRAFT

**Present:** Charles Brault, Lauren Pashayan, Jen Kone, Natalie Klebes, and Deb Spratt (joined at 6:45).

October minutes reviewed. Meeting minutes motioned to accept made by Lauren Pashayan and seconded by Jen Kone.

The Treasurer's report was reviewed- On track with a little leftover to be used for media- periodicals and downloadable books. Salary a little leftover because of staffing deficit in the overall year. Motioned to accept made by Natalie Klebes and seconded by Jen Kone.

Circulation statistic reviewed, still fluctuating up and down with no consistency which is consistent within the library community.

Personnel-No issues, everything progressing with new hire. Succession planning progressing well.

Systems- Nothing serious to report: There was a minor downloading problem that was able to be resolved with troubleshooting.

Old business- Reviewed created community survey questions and made minor wording adjustment suggestions. Charlie will send test link to the board members to try with suggested adjustments. Board will vote on final survey copy at next month's meeting.

New business- Outreach to Home school to share a list of existing programs that they may be interested in attending.

Shared upcoming programs.

Board has requested that going forward monthly meeting be moved to the 2<sup>nd</sup> Tuesday of the month.

Motion to adjourn made by Lauren Pashayan and seconded by Jen Kone.

The next Trustees meeting will be on December 10th, at 6:30 pm.

Respectfully submitted,

Natalie Klebes

