

Chamberlin Free Public Library

Board of Trustees Meeting

May 13, 2024, at 6:30

DRAFT

Present: Charles Brault, Deb Spratt, Lauren Pashayan, Jen Kone, Natalie Klebes, and Diane Steele.

*Item not on agenda to slate office positions as Chair, Secretary, and Treasurer- Motion made by Jen Kone to have the following serve: Lauren Pashayan (Chair), Deb Spratt (Treasurer) and Natalie Klebes (Secretary) and seconded by Natalie Klebes.

Minutes of February's meeting were reviewed. Lauren Pashayan motioned for amended Bed Bug Policy to be reviewed for approval and seconded by Natalie Klebes.

The Treasures report was reviewed- deposit accounts discussed to review options that will earn most interest. Motion to accept the treasures report as is made by Deb Spratt and seconded by Lauren Pashayan.

Circulation statistic reviewed, discussed success of programs and what we could potentially do to grow number of attendees.

Systems- small glitch in circulation, added links to remedy for time being. Otherwise, all is in working order.

Old business- Lauren Pashayan provided an update of upstairs grant to renovate, currently waiting to get the building on the registry and then an assessment- all backlogged and currently in a waiting period.

New business- Activities, events, and monthly displays: Summer Reading program, Juneteenth display during the month of June. Board made requests that a LGBTQ display also be displayed during month of June. Library discards are to be offered to the community for a short period of time prior to being discarded.

Personnel- motioned to discuss as nonpublic session made by Deb Spratt and seconded by Lauren Pashayan.

Nonpublic session discussion was to discuss the following:

- The open role and create a plan to onboard new employee that includes involvement of Charles in upskilling the new hire.
- The board additionally requested set expectations for holding all staff accountable for inappropriate behavior that potentially creates a hostile work environment.

Motion to adjourn made by Natalie Klebes and seconded by Lauren Pashayan.

The next Trustees meeting will be on June 10, at 6:30 pm.

Respectfully submitted,

Natalie Klebes