

Chamberlin Free Public Library
Board of Trustees Meeting
January 8, 2024, at 6:30 pm

Present: Charles Brault, Lauren Pashayan, Debra Spratt,
Diane Steele, Judith Wilkins

Minutes of the December 11, 2023, meeting were reviewed and approved after a correction was noted. October and November meeting minutes will be posted.

The Treasurer's report was reviewed and accepted. The budget has been re-allocated, and will be forwarded to the Town. Included is the notation of \$1800 to pay outstanding bills.

Patron attendance and resource use increased slightly in December.

A new server has been set up, and a new sonic wall is in place.

Other new equipment includes two new computers and games for patron use, carts to hold books, and an air conditioner.

A display is being planned for February, Black History Month.

Harriet Wilson of Milford will be featured, among others.

Lauren will draft a collection development and maintenance policy for Trustees consideration.

A collection of the library resources is being formulated. Staff has suggested that the ongoing policy review include consideration of the current library card application and process for library card handout.

A print-out of "Library Patrons" has been completed.

In recognition of the need for additional space for library programming, the Trustees will communicate with the Town to plan

the renovation of the second floor. Andrew Cushing at the New Hampshire Preservation Society will make application to have the

Town Hall designated as a historic building. This recognition is necessary to be eligible for renovation and restoration grants.

Once Mr. Cushing applies, the Trustees will contact the Select Board to explore grant opportunities. We will contact Freedom's Way 2024 Partnership grant Program.

The next Trustees meeting will be on February 12, at 6:30 pm.

Respectfully submitted,
Judith Wilkins

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